

Lib. No. 86 You are likewise to lodge in the said Office all Bonds which have been by you taken, or which you may hereafter take, from any of our Officers, for the faithful Discharge of their respective Offices, and also the Counterparts of the Articles of Agreement which have been entered into, or may be hereafter entered into, by the Farmers or Receivers of our Quit Rents.

You are likewise to lodge in the said Office, Plans or Drafts of our several Manors (to be bound up in one Book) and also a Rent Roll for each Manor, and for our Reserved Lands, in which Rent Rolls are to be specified the names of the Stewards who have the management or Superintendency of them respectively, the names of the several Tenants, the Quantity of Land held or occupied by each of them, and the Annual Rent payable for each Tract or Tenement, the Term of each Lease and time when granted, and you are also to lodge in the said Office the Rent Rolls and Accounts which the several Stewards shall annually return or deliver to you, at the time they account with you for the Rents of the several Tenements.

p. 3 And whereas, I am satisfied that it wou'd be for your Ease and my advantage, if the Stewards were required to make up and return their annual Accounts regularly, on some particular day, to be fixed on, It is my Will that you insist upon their doing so, allowing them a reasonable time to collect the Rents due from the Tenants, and to make up their respective Accounts, and in case any of the present Stewards shall, after they are acquainted with this our Requisition, neglect or delay to comply therewith, It is my Desire, that such Stewards be superseded, and other more punctual men be appointed in their stead.

For the better Guidance and Direction of the said Stewards, you are to give them such Instructions in Writing as you may judge necessary (to be approved of by our Lieutenant Governor) and to take Bond from them with good Security, conditioned for the faithful Discharge of their office, and punctual payment of such Rents as they shall respectively receive from our Tenants, which said Instructions you are to enter in a Book to be kept in the Receiver General's Office, & when you and our Lieutenant Governor have appointed particular Days for signing Leases you are to insist upon the Stewards presenting them on those Days to be sign'd.

You are to cause notice to be given in each County, by Advertisements, of the Conditions upon which our Manor or Reserved Lands in such County are granted, and what Fees are to be paid by Tenants for Surveying &c^a so that they may not be liable to be imposed on by the Stewards, or deterred