

150C. In case the person appointed treasurer shall fail to execute the bond required by the preceding section within twenty days after the day his appointment takes effect, or in the event of the treasurer's removal from the city, death, resignation or removal from office for misconduct therein, said office shall be deemed vacant and the Mayor shall at once proceed to fill the same as in the first instance.

Failure of treasurer to qualify.

150D. The treasurer of the City of Havre de Grace shall be the collector of all taxes which may be levied by the Mayor and City Council of Havre de Grace, and shall receive all moneys which may be due said city from any source whatever, and shall pay all claims against said city, but he shall not pay any claim against said city, no matter by whom held, without first deducting from the amount of such claim all and every sum or sums due or owing to said city for taxes or otherwise by the original holder of such claim or the assignee thereof, and no assignee of such claim shall avoid such deduction, but shall always be regarded as charged with notice of the city's right to make such deduction. In addition to his other duties the treasurer shall be ex-officio clerk to the Mayor and City Council and shall perform all the duties that are required of said clerk, as prescribed by the charter and ordinance of the city. He shall attend all meetings of the City Council and preserve accurate minutes of the proceedings thereof in a permanent record. He shall keep an accurate itemized account of all receipts and disbursements of the funds of the city, and an inventory of all the property belonging to the city. He shall as often as he is called upon to do so make a statement to the Mayor and City Council of the financial condition of the city. He shall not pay out any funds belonging to the city, except upon orders passed in session by the Mayor and City Council, and countersigned by the Mayor and President of the Council.

Duties of the treasurer, etc.

Shall make statement of the financial condition of the city, etc.

He shall make all transfers and abatements on the assessment books of said city when authorized to do so by the Mayor and City Council. He shall annually assess all new property or assessable property not before assessed, and charge the same on the assessment books to the respective owners.

Transfers and abatements, etc.

151. It shall be the duty of the clerk to keep correct minutes of the proceedings of the City Council, and he shall make publication, by advertisement in one or more newspapers in the city, or by hand bill, of all ordinances passed for the police regulation of said city; he shall enter into a book kept for that purpose all ordinances passed by the Coun-

Shall keep minutes of the proceedings of City Council.