

## STATE SUPERINTENDENT OF SCHOOLS.

The present position was created by the General Assembly of 1900. The principal of the Maryland State Normal School before that time (1872-1900) being *ex-officio* State Superintendent. The State Superintendent of Schools is appointed by the State Board of Education for a term of four years and is *ex-officio* secretary and treasurer of the Board.

He is charged with the duties of interpreting school laws, acting without expense to the parties concerned in all controversies and disputes involving the proper administration of the public school system, and the execution of the educational policies of the State Board of Education. He conducts conferences of school officials and teachers, issues teachers' certificates, passes upon proposals for the sale of school sites and buildings, and the plans for the construction of new buildings. He directs the taking of the bi-ennial school census, prepares courses of study and an annual report. He publishes a Teachers' Year-Book annually and issues bulletins from time to time on the conditions and needs of the schools.

Either in person, or through his assistants, he has general supervision over the educational affairs of the counties, co-operates with county school officials in welding together school interests in a State system. He certifies to the Comptroller in August each year a list of schools entitled to receive State aid, and the amount due each county in part payment by the State of the salaries of superintendents, supervisors and attendance officers. He audits the accounts of the county board of education and sees that their expenditures conform to the law.

The appointment of the county superintendents and supervisors and attendance officers is made by the county boards of education subject to the approval of the State Superintendent.

All communications pertaining to the supervision and administration of the State School System (Baltimore City not included) should be sent to him either as State Superintendent of Public Schools, or as secretary to the State Board of Education.

STATE AUDITOR—*Union Trust Building, Baltimore.**Name.**Postoffice.*

State Auditor:

William A. Gillespie.....Baltimore

Second Deputy Auditor:

Thomas J. Murray.....Elkton

Assistant Auditor:

George H. Dawson, Jr.....Cambridge

The State Auditor and Deputy Auditors are appointed by the Board of Public Works for a term of two years from the date of qualification. (Ch. 704, 1914.) Assistants appointed by State Auditor.

The law requires this office to audit the books and accounts of all Clerks of Courts, all Registers of Wills, and the offices of Sheriffs and State's Attorneys when such offices are conducted upon the fee system; the books and accounts of all collectors of State taxes, all institutions receiving appropriations from the State, the books and accounts of the State Tobacco Warehouse, and the books and accounts of such other State officers as may be required and directed by the Board of Public Works. The State Comptroller also has authority to call upon the State Auditor to investigate, check, itemize and audit any and all claims, vouchers and statements of expenditures or disbursements presented to him by any department, board, commission or institution of the State.

In addition to the above, the State Auditor is charged with the revision of existing system of accounts and the inauguration and installation of new systems of accounts wherever such seems necessary or desirable.