

To carry out these duties, the Department is organized into an executive office and six bureaus.

#### **Executive Office**

The Executive Office includes the offices of the Commissioner and the Deputy Commissioner together with the following specialized staff services: Office of Planning and Research, including the keeping of vital records and statistics, Social Services, Legal Services, Civil Defense Medical Services, Public Health, Nursing, Public Health Education, and Local Health Services.

Local Health Services make public health service available to residents of Maryland through the twenty-four local health departments. These local health officers with their staffs of nurses, sanitarians, and others are the backbone of public health services in Maryland. These local units operate the public health programs in each county and Baltimore City, including public health nursing, pre- and post-hospitalization services, sanitation, mental health, dental health, maternal and child health, tuberculosis, venereal, and other communicable disease control, services for crippled children, and medical care for the indigent and medically indigent including the aged. The State Department of Health is responsible for providing consultatory services for local health work.

#### **Bureau of Management**

The Bureau of Management has the responsibility of providing the day-to-day personnel, payroll, accounting, budgeting, transportation, and other administrative services.

#### **Bureau of Preventive Medicine**

The Bureau of Preventive Medicine provides for technical and professional assistance to other subdivisions of the State Health Department, especially local health departments, and other agencies, groups, and institutions in the State engaged in the broad field of promotion of health and prevention of illness and disability.

#### **Bureau of Laboratories**

The Bureau of Laboratories has broad responsibilities to make a wide variety of laboratory tests to assist physicians and health officials in the diagnosis, prevention, and control of human diseases; to make examinations in connection with the enforcement of pure food and drug laws; and to establish minimum standards and qualifications for those making laboratory tests in connection with diagnosis and control of human diseases. It has further responsibility under Article 101 to make necessary laboratory tests in connection with the occupational health programs of the Department.

The Bureau has branch laboratories at Annapolis, Cambridge, Cheverly, Cumberland, Easton, Elkton, Frederick, Rockville and Salisbury.

#### **Bureau of Tuberculosis**

The Bureau of Tuberculosis administers the four tuberculosis hospitals and the State's program for the early detection, diagnosis, treatment, and rehabilitation of persons with tuberculosis. This program attempts to prevent the spread of tuberculosis from active