

STATE MANPOWER PLANNING COUNCIL

Chairperson: Vacancy

The State Manpower Planning Office was created by Executive Order on July 1, 1976, as an agency of the Department of Human Resources to administer appropriate sections of the Comprehensive Employment and Training Act of 1973 (CETA), P. L. 93-203. CETA replaced in principle the expired Manpower Development and Training Act (MDTA), the Economic Opportunity Act (EOA), the Emergency Employment Act (EEA), and the Cooperative Area Manpower Planning System (CAMPS).

Created to serve the unemployed, underemployed, and economically disadvantaged segment of the general work force, the Comprehensive Employment and Training Act provides funds directly to all eligible units of government (prime sponsors) to implement manpower programs. Such programs include adult and youth work experience, vocational classroom training in demand occupational areas, public service employment, summer youth employment, on-the-job training in the private and public sectors, and supportive client services, such as outreach and intake, client assessment and job counseling, job development, and matching job applicants with available positions. State government is the prime sponsor for the counties of the Eastern Shore and Southern Maryland. All other areas of the State fall under the jurisdiction of local county or city governments. The State Manpower Planning Office has the responsibility for meeting all federal grant application requirements for the CETA program operated by the State prime sponsor and for implementing the State prime sponsor programs at the local level. As part of the federal grant requirements, the State Manpower Planning Office provides staff support for the State Manpower Planning Council, which is appointed by the Governor. The Council convenes to review and make recommendations on manpower plans developed with CETA funds for the Eastern Shore and Southern Maryland counties. The chairperson of the State Manpower Planning Council is appointed by the Governor and acts on his behalf in all matters relevant to State prime sponsorship.

The State Manpower Planning Office also has the responsibility for meeting all federal grant requirements and for implementing all plans under the CETA Special Grant to the Governor for vocational education and statewide manpower services. Vocational Education services for the Special Grant are developed by the State Department of Education and prime sponsors through jointly

developed non-financial agreements. These non-financial agreements are submitted to the State Manpower Planning Office for review and funding by the chairperson of the State Manpower Services Council. Generally speaking, vocational services are classroom training in occupational areas that are in demand in local labor markets. Funds for statewide manpower services are also allocated under the Special Grant to provide administrative or client services that are better served from the State perspective. Frequently these funds are utilized to fund experimental programs or projects that will enhance the cooperation and coordination of all manpower and manpower-related programs in the State. As part of the federal requirements of the Special Grant to the Governor, the State Manpower Planning Office also serves as staff support to the State Manpower Services Council. The Council is an advisory body appointed by the Governor to review the plans of all prime sponsors and manpower and manpower-related agencies and to make recommendations on the coordination of all manpower efforts in the State. The chairperson of the State Manpower Services Council is appointed by the Governor and acts on his behalf to fulfill all federal requirements under Sections 206 and 207 of CETA.

In connection with its administrative role in statewide programs, the State Manpower Planning Office also is responsible for all State agency public service employment positions funded by local prime sponsors. The State Manpower Planning Office enters into various contractual arrangements for public service employees with prime sponsors and makes arrangements for the development of appropriate State public service jobs, for the allocation of positions to State agencies, and for the certification, recruitment, and selection of personnel.

GOVERNOR'S COMMISSION ON HISPANIC AFFAIRS

Chairman: Dorita DeLemos Down, 1981

Vice-Chairman: Aurelio F. Goicochea, 1981

Fred S. Anderson, 1980; Dr. Jorge A. Giro, 1980; Jorge A. Hernandez, 1980; Dr. Juana Hernandez, 1980; Blanca M. Westgate, 1980; Rev. Puro de Jesus Juarbe, 1981; Alcides Pinto, 1981; Judith C. Toth, 1981; Bruce C. Bereano, 1982; Esther Cueto, 1982; Jacobo Mirkin, 1982; David Montoya, 1982; Louis E. Qeral, M.D., 1982; Kalman R. Hettleman, *Secretary of Human Resources*; Charles R. Buck, Jr., *Secretary of Health and Mental*