

**DIVISION OF MEDICAL ASSISTANCE
RECOVERIES**

Nancy Dieter, *Chief* 225-1760

**DIVISION OF UTILIZATION &
ELIGIBILITY REVIEW**

Glen Kendall, *Chief* 225-1694

DIVISION OF ADJUNCT SERVICES

Richard N. Seaborg, *Chief* 225-1739

**MEDICAL CARE OPERATIONS
ADMINISTRATION**

Joseph Davis, *Acting Director*

201 W. Preston St.
Baltimore, MD 21201 225-5400

The Medical Care Operations Administration develops and maintains systems for prompt and accurate reimbursement of claims submitted by providers of health care services. It maintains files of approved providers of services and of Maryland residents certified as eligible to receive services through the Medical Assistance Program. The Administration also manages the Maryland Pharmacy Assistance Program. This State-funded program helps pay for prescriptions, insulin, and certain medical supplies for low-income families and individuals who are not eligible for Medicaid.

The Administration consists of four Divisions: Invoice Processing, Medical Care Systems Development, Programs and Liaison, and Kidney Disease Program.

DIVISION OF INVOICE PROCESSING

John F. Bowersox, *Chief* 225-5347

**DIVISION OF MEDICAL CARE SYSTEMS
DEVELOPMENT**

Alan Shugart, *Chief* 225-5370

DIVISION OF PROGRAMS & LIAISON

John Stewart, *Chief* 225-5406

DIVISION OF KIDNEY DISEASE PROGRAM

Dawn Grosshandler, *Chief* 225-5000

**HEALTH SYSTEMS FINANCING
ADMINISTRATION**

Joseph Millstone, *Director*
Valeria A. Tocci, *Advisor on Aging*

300 W. Preston St.
Baltimore, MD 21201 225-1432

The Health Systems Financing Administration, formerly the Policy Administration, received its present name in 1987. The Administration reviews and develops Medicaid policies and regulations that establish eligibility criteria, define services, detail coverage, specify limitations, and determine reimbursement rates. In addition, it maintains an up-to-date State Plan and obtains federal approval for program changes to assure the continued availability of federal matching funds.

The Administration works through five Divisions: Long-Term Care; Primary Care; Acute Care; Maternal and Child Health; and Community Support; as well as the Office of Program and Administrative Support Services.

DIVISION OF LONG-TERM CARE

Mark Leeds, *Acting Chief* 225-1442

DIVISION OF PRIMARY CARE

Donald Engvall, *Chief* 225-1482

DIVISION OF ACUTE CARE

Harry Bass, *Chief* 225-1455

**DIVISION OF MATERNAL & CHILD
HEALTH**

Susan Tucker, *Chief* 225-6538

**DIVISION OF COMMUNITY SUPPORT
SERVICES**

Patricia Burkholder, *Chief* 225-1474

**OFFICE OF PROGRAM &
ADMINISTRATIVE SUPPORT SERVICES**

John G. Folkemer, *Director* 225-5220

**LICENSING AND CERTIFICATION
ADMINISTRATION**

Henry E. Schwartz, *Director*

201 W. Preston St.
Baltimore, MD 21201 225-5430

The Division of Licensing and Certification was reorganized in 1986 as the Office of Licensing and Certification Programs. In 1987, the Office was reformed as the Licensing and Certification Administration.

The Administration licenses all hospitals and health-related institutions in Maryland. The Administration also is responsible for inspection and certification recommendations for all health facilities participating in the Medicaid and Medicare Programs. The Administration initiates administrative action against those facilities that do not comply with State rules and regulations.