

DEPARTMENT OF FISCAL SERVICES

William S. Ratchford II, *Director*

Legislative Services Building
90 State Circle
Annapolis, MD 21401 (410) 841-3761

BUDGET (CODE 21.03.00)

	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
Funds			
General	\$12,388,999	\$11,261,784	\$11,793,870
Total Funds	\$12,388,999	\$11,261,784	\$11,793,870
Staff			
Authorized	233	232	229
Contractual (FTE)	15	8	8
Total Staff	248	240	237

MANDATED REPORTS

- Annual Report to Legislative Policy Committee on extent to which enacted State budget conformed to recommendations of Spending Affordability Committee due June 1.*
- Annual Report of Legislative Accounting Office to Senate President & House Speaker on services, expenses, & purposes of expenditures due after end of fiscal year.*
- Report to General Assembly on evaluation of governmental activity or unit due on or before Oct. 31 of year before evaluation date.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on policy implications of current procedures & regulations for disposition of "excess" State-owned real property.*
- Report of Legislative Auditor to Attorney General & appropriate State's Attorney on an apparent default to State for any money by an officer or employee who is subject to audit.*
- Report of Legislative Auditor to Joint Budget & Audit Committee & Director of Department of Fiscal Services on completion of each audit (copies to Governor, Comptroller of the Treasury, & any other person whom Joint Budget & Audit Committee specifies).*
- Report of Legislative Auditor to Joint Budget & Audit Committee, Director of Department of Fiscal Services, & unit or body that is the subject of report on an apparent violation of any law on use of State funds by unit of State government or other body audited.*

ORGANIZATIONAL STRUCTURE

GENERAL ASSEMBLY

PRESIDING OFFICERS

- Thomas V. Mike Miller, Jr., *Senate President*
..... (410) 841-3700
- Casper R. Taylor, Jr., *House Speaker* . . . (410) 841-3800

DEPARTMENT OF FISCAL SERVICES

William S. Ratchford II, *Director* . . . (410) 841-3761

FISCAL SERVICES UNIT

Barbara A. Klein, *Deputy Director* (410) 841-3761

REVENUES & TAX POLICY

Douglas R. Mann (410) 841-3710

ADMINISTRATION & REGULATION

John F. Rixey (410) 841-3710

ENVIRONMENT & DEVELOPMENT

Ann Marie Zalewski (410) 841-3736

TRANSPORTATION & JUSTICE

Warren G. Deschenaux (410) 841-3736

EDUCATION & HUMAN SERVICES

Linda L. Stahr (410) 841-3710

INTERGOVERNMENTAL FINANCES

John W. Rohrer (410) 841-3710

INTERGOVERNMENTAL RELATIONS

Karen D. Morgan (410) 841-3736

SPECIAL PROJECTS

Marc L. Nicole (410) 841-3736

FISCAL NOTES

John F. Rixey (410) 841-3710

OFFICE OF LEGISLATIVE AUDITS

Anthony J. Verdecchia, *Legislative Auditor*
..... (410) 225-1400

LEGISLATIVE ACCOUNTING OFFICE

Mary F. Atwell, *Administrator* . . . (410) 841-3797

LEGISLATIVE PRINT SHOP

Warren G. Higby, Jr., *Manager* . . . (410) 841-3832

LEGISLATIVE SERVICES & SUPPLIES

Andrea L. Gross, *Supervisor* (410) 841-3549

BILL ROOM

Robert J. Liberty, *Supervisor* (410) 841-3840

OFFICE OF TELECOMMUNICATIONS

Margaret E. Kitts, *Supervisor* (410) 841-3998

The Department of Fiscal Services originated as the Fiscal Research Bureau in 1947 (Chapter 605, Acts of 1947). The Bureau was reorganized in 1968 as the Department of Fiscal Services (Chapter 456, Acts of 1968). The Department is the financial service arm of the General Assembly and operates under the policies and directives of the President of the Senate, the Speaker of the House of Delegates, the Legislative Policy Committee, and the Joint Budget and Audit Committee.

The Department provides staff services to the fiscal committees of the Legislature and to any commissions or committees that the General Assembly or the Legislative Policy Committee may appoint to study taxation or related questions. The Department also provides accounting, printing, bill distribution, telecommunication, and supply services to the General Assembly. In addition, the Department administers programs for interns, pages, and public affairs. Publications available from the Department include the nine-volume *Legislative Handbook* series and *Your Voice in Annapolis*.

OFFICE OF LEGISLATIVE AUDITS

Anthony J. Verdecchia, *Legislative Auditor*

301 W. Preston St.
Baltimore, MD 21201 (410) 225-1400

Functions of the Office of Legislative Audits began when the office of the State Auditor was established in 1902 within the Treasury Department (Chapter 257, Acts of 1902). In 1929, the