

- Annual Report to Department of Fiscal Services on proposed facility expansions, new facilities, & anticipated new positions due Sept. 1.*
- Annual Report to Records Management Division of Department of General Services on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report to Senate Budget & Taxation Committee & House Appropriations Committee on Waterway Improvement Fund due Jan. 1.*
- Annual Report of Maryland Environmental Trust to Governor & General Assembly.*
- Annual Report of Maryland Environmental Trust to Governor, budget committees of General Assembly, & Dept. of Fiscal Services on Land Trust Grant Fund due Jan. 15.*
- Biennial Report with Secretary of the Environment to General Assembly on Chesapeake Bay monitoring program & status of Bay resources.*
- Biennial Report with Secretary of the Environment & Secretary of Budget & Fiscal Planning on cumulative environmental impact of all electric power plants operating in State.*
- Quarterly Report to Secretary of Personnel on part-time positions.*
- Report to Secretary of Budget & Fiscal Planning & Legislative Auditor on account examinations of private care providers under State contract due periodically.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on new State nursery plans due prior to expenditure of funds.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on proposed special fund appropriations from Waterway Improvement Fund & Environmental Trust Fund due prior to expenditure of funds.*
- Report to Senate Budget & Taxation Committee & House Appropriations Committee on proposed use of Program Open Space expenditures for Advanced Option & Purchase Fund acquisitions due prior to expenditure of funds.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*

ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (30.01.01)
 FY1994 appropriation \$ 8,387,358
 FY1994 authorized positions 186
 Torrey C. Brown, M.D., *Secretary of Natural Resources*
 (410) 974-3041

PRINCIPAL COUNSEL
 Thomas A. Deming (410) 974-2251

CHESAPEAKE BAY PROGRAM OFFICE
 Verna E. Harrison, *Director* (410) 974-2255

DEPUTY SECRETARY
 John R. Griffin, *Deputy Secretary* (410) 974-3042

ADVISORY COUNCIL ON DISABILITIES ISSUES
 (appointed by Secretary of Natural Resources)
 Contact: John R. Griffin (410) 974-3042
 Vacancy, *Chairperson*

ADVISORY BOARD
 Contact: Joyce M. Williams (410) 974-3987
 R. Thomas Thayer, *Chairperson*

Appointed by Secretary of Natural Resources: Brandon R. Belote, Jr.; James B. Coulter; Germaine Gallagher; Charles Garner; Ralph A. Gray; Erwin C. Hannum; C. A. Porter Hopkins; Thomas C. Hopkins, Jr.; Donald K. Hughes; Joseph P. Linduska; Edward L. Middleton; Robert L. Peltzer, Sr.; Susan K. Reinhart; Joseph Rowan; Larry W. Simms; Dorothy P. Stancill; Walter W. Sheridan.

MANAGEMENT SERVICES
 Carolyn D. Davis, *Assistant Secretary for Management Services* (410) 974-2031
 James E. Mallow, *Deputy Assistant Secretary*
 (410) 974-2031

FISCAL & SUPPORTIVE SERVICES (30.01.01.03)
 FY1994 appropriation \$1,847,238
 FY1994 authorized positions 48
 Allen W. Cartwright, Jr., *Director* (410) 974-3192

HUMAN RESOURCE SERVICES (30.01.01.04)
 FY1994 appropriation \$998,178
 FY1994 authorized positions 23
 Carolyn S. Tyson, *Director* (410) 974-2897

MANAGEMENT INFORMATION SERVICES (30.01.01.05)
 FY1994 appropriation \$599,156
 FY1994 authorized positions 9
 Sandra A. Johnson, *Director* (410) 974-2640

PUBLIC COMMUNICATION SERVICES (30.01.01.06)
 FY1994 appropriation \$511,618
 FY1994 authorized positions 6
 Joyce M. Williams, *Director* (410) 974-3987

MANAGEMENT ANALYSIS & AUDITING
 Steven Powell, *Director* (410) 974-2655

LICENSING & WATERCRAFT REGISTRATION SERVICE (30.01.01.09)
 FY1994 appropriation \$2,339,912
 FY1994 authorized positions 60
 Samina R. Cole, *Director* (410) 974-5623

ANNAPOLIS SERVICE CENTER
 Jean Ashman, *Manager* (410) 974-3211

BEL AIR SERVICE CENTER
 Margaret Sewell, *Manager* (410) 836-4550

CENTREVILLE SERVICE CENTER
 Dawn M. Thomas, *Manager* (410) 758-5252

CUMBERLAND SERVICE CENTER
 Carol Lease, *Manager* (301) 777-2134

PRINCE FREDERICK SERVICE CENTER
 Marilyn Ford, *Manager* (301) 855-1748

SALISBURY SERVICE CENTER
 Ina Cawood, *Manager* (410) 543-6900