
DEPARTMENT OF PERSONNEL

Joseph Adler, *Secretary of Personnel*

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 Vacancy, *Deputy Secretary* (410) 225-4717
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 Vacancy, *Assistant Secretary, Personnel Management Services* (410) 225-4710
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BUDGET (CODE 26.01.00)

Funds	FY1992 (actual)	FY1993 (actual)	FY1994 (approp.)
General Funds	\$11,837,353	\$10,898,743	\$11,036,001
Special Funds	\$ 12,339	\$ 6,599	\$ 12,433
Total Funds	\$11,849,692	\$10,905,342	\$11,048,434

Staff

Authorized Positions	225	215.5	214.5
Contractual Positions (FTE)	9	8.0	8.0
Total Staff	234	223.5	222.5

MANDATED REPORTS

- Annual Report to Governor due Jan. 1.*
- Annual Report to Governor on employee disclosure and confidentiality protection due Sept. 30.*
- Annual Report to Governor on Equal Employment Opportunity Program due Aug. 30.*
- Annual Report to Governor & General Assembly on employee incentive awards program.*
- Annual Report to General Assembly due Jan. 15.*
- Annual Report to General Assembly on amounts of leave taken by State employees.*
- Annual Report to General Assembly on part-time positions.*
- Annual Report to Records Management Division, Department of General Services, on forms management due July 31.*
- Annual Report to Secretary of General Services on personal records.*
- Annual Report of State Employees' Health Insurance Advisory Council to Governor & General Assembly.*
- Monthly Report to Senate Budget & Taxation Committee & House Appropriations Committee on employee benefits.*
- Semi-annual Report to State Treasurer on anticipated debt during next seven-month period due Jan. 1 & July 1.*