
ORGANIZATIONAL STRUCTURE

OFFICE OF THE SECRETARY (26.01.01)

FY1994 appropriation \$1,656,733
 FY1994 authorized positions 10
 Joseph Adler, *Secretary of Personnel* . . . (410) 225-4715

PRINCIPAL COUNSEL

James F. Truitt, Jr., *Principal Counsel*
 (410) 225-4725

STATE QUALITY COUNCIL

Tina Romanowski, *State Quality*
Coordinator (410) 225-4687

**STATE EMPLOYEES' HEALTH
 INSURANCE ADVISORY COUNCIL**

Chairperson: Joseph Adler, *Secretary of*
Personnel (410) 225-4715

Appointed by Governor (who names chair):
 Rufus L. Caple, Sr., 1994; Sara May Gold,
 1994; William S. Hudson, Jr., 1994;
 Patricia R. Sher, 1994; Doris M. Wright,
 1994; Dwight K. Bartlett III, 1995;
 Charles L. Benton, Jr., 1995; Catherine A.
 Fiddes, 1995; Louis L. Goldstein, 1995;
 Nelson J. Sabatini, 1995; William H.
 Schoenhaar, 1995.

MEDICAL DIRECTOR

James A. D'Orta, M.D. (410) 225-4626

EXCEPTIONS (26.01.01.01)

Margaret Embardino (410) 225-4943

DEPUTY SECRETARY (26.01.03)

FY1994 appropriation \$124,942
 FY1994 authorized positions 2
 Vacancy, *Deputy Secretary* (410) 225-4717

PROGRAM SERVICES (26.01.08.02)

John T. Irick, *Director* (410) 225-4718

**EQUAL EMPLOYMENT OPPORTUNITY
 DIVISION (26.01.01.03)**

Joseph Adler, *State Coordinator*
 (410) 225-4717

**HUMAN RESOURCE MANAGEMENT &
 DEVELOPMENT (26.01.02)**

FY1994 appropriation \$3,808,975
 FY1994 authorized positions 87.5
 Sara Miller, *Assistant Secretary for Human Resource*
Management & Development (410) 225-4751

RECRUITMENT & EXAMINATION DIVISION

Nelson L. Sutton III, *Director* (410) 225-4846

RECRUITMENT UNIT

Ronald G. McFarland (410) 225-4851

**EXAMINATION RESEARCH &
 DEVELOPMENT UNIT**

Harry M. Valentine (410) 225-4897

TEST ADMINISTRATION UNIT

Lincy Mobley (410) 225-4921

**SALARY ADMINISTRATION & POSITION
 CLASSIFICATION DIVISION**

Michael A. Glass, *Director* . . . (410) 225-4778

WORK FORCE QUALITY DIVISION

Jeanne M. Zarnoch, *Director*. (410) 225-4943

EMPLOYEE DEVELOPMENT CENTER

. (410) 225-4683

TOTAL QUALITY INITIATIVE

Tina Romanowski, *State Quality*
Coordinator (410) 225-4687

**PERSONNEL MANAGEMENT SERVICES
 (26.01.08)**

FY1994 appropriation \$6,239,575
 FY1994 authorized positions 115
 Vacancy, *Assistant Secretary for Personnel*
Management Services (410) 225-4710

FISCAL MANAGEMENT DIVISION (26.01.08.03)

Jacob Pyzik, *Director*. (410) 225-4727

PROCUREMENT

Gail Schutz (410) 225-4821

**DATA MANAGEMENT SERVICES DIVISION
 (26.01.08.04)**

George M. Lotterer, *Director* (410) 225-4733

DATA PROCESSING UNIT

Michael Strempek, *Manager*
 (410) 225-4743

**PERSONNEL TRANSACTIONS,
 COMPLIANCE AUTHORIZATION UNIT**

Francis G. Schimming, *Administrator*
 (410) 225-4977

APPLICATION CONTROL UNIT

Francis G. Schimming, *Administrator*
 (410) 225-4977

EMPLOYEE BENEFITS DIVISION (26.01.08.05)

Zoe Ann Rohm, *Director* . . . (410) 225-4646

**EMPLOYEE ASSISTANCE PROGRAM
 (26.01.08.07)**

Frederick E. Ramsey, *Director*
 (410) 225-1012

ORIGIN & FUNCTIONS

The Department of Personnel develops and maintains a personnel system that recruits, trains, and strives to retain an efficient, qualified work force for public service in State government (Code 1957, Art. 41, secs. 9-101 through 9-106).

Origins of the Department date to 1920 when the Merit System was established for employees of State government. The Merit System was formed to attract well qualified people to government service and end the political patronage by which government positions had been filled in the nineteenth century. In 1920, the office of State Employment Commissioner was created to administer the Merit System (Chapter 41, Acts of 1920). The Commissioner in 1922 was renamed Commissioner of State Employment and Registration and became head of the Department of State Employment and Registration (Chapter 29, Acts of 1922). The Commissioner of State Employment and Registration also chaired the State Employees' Standard Salary Board, formed in 1941 (Chapter 395, Acts of 1941). In 1953, the Commissioner was renamed the State Commissioner of Personnel (Chapter 310, Acts of 1953). The State Commissioner of Personnel became responsible for the State Incentive Awards Board in 1958 (Chapter 65, Acts of 1958).