

The Clearinghouse gathers and distributes general information and annual statistics regarding missing children. It coordinates its work with law enforcement agencies and persons or groups concerned with children who have disappeared from or are thought to be in Maryland.

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### OFFICE OF DEPUTY SECRETARY

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Lt. Col. Larry E. Harmel, *Deputy Secretary*  
(410) 653-4214

Under the Office of Deputy Secretary are the Aviation Division; the Executive Protection Unit; and Security Services.

#### AVIATION DIVISION

Johnny L. Hughes, *Commander*  
(410) 391-0700

Throughout Maryland, twenty-four hours a day, the Aviation Division provides helicopter service to evacuate those seriously injured on highways and other persons requiring immediate transport for medical care. It also conducts search and rescue operations, and provides criminal investigation support, traffic control, and support in disasters and civil disturbances.

#### EXECUTIVE PROTECTION UNIT

Stephen T. Moyer, *Commander*  
(410) 974-2991

The Executive Protection Unit provides security for the Governor, Lieutenant Governor, Attorney General, Comptroller of the Treasury, and State Treasurer.

#### SECURITY SERVICES

Thomas D. Gardner, *Commander*  
(410) 841-3844

Security Services provides security to members of the Executive Branch and leaders of the General Assembly as required.

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### ADMINISTRATIVE SERVICES BUREAU

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Lt. Col. Charles R. Mazzone, *Chief*

1201 Reisterstown Road  
Pikesville, MD 21208—3899 (410) 653-4212

The Administrative Services Bureau formed in 1985 as the Logistical Services Bureau. It was renamed the Services Bureau in 1987 and received its current name in 1993.

The Bureau provides the materials and services needed for the Department and allied Maryland law enforcement agencies to perform their mandated functions. Under the Bureau are seven divisions: Central Records; Communications Services; Facilities Management; Motor Vehicle; Personnel Management; Quartermaster; and Training.

### CENTRAL RECORDS DIVISION

Ida J. Williams, *Director*  
(410) 298-3444

The Central Records Division originated in 1941 as the Traffic Collision Statistical Bureau. In 1953, the Bureau was renamed the Central Accident Records Division. It received its present name in 1990.

The Division collects and analyzes statistics and data from reports of traffic accidents investigated by Maryland law enforcement agencies. The Division provides aggregate accident data to the State Highway Administration and police agencies and maintains records of all motor vehicle law violations through citation control. Also, individuals may request to see their own records. Through Maryland Uniform Crime Reporting, the Division collects crime data from all Maryland police departments and produces quarterly and annual crime reports for law enforcement agencies and the Federal Bureau of Investigation.

### COMMUNICATIONS SERVICES DIVISION

Guy E. Guyton, Jr., *Commander*  
(410) 653-4229

The Communications Services Division started in 1935 as the Communications Bureau. By 1979, many of its functions had been assigned to the Electronic Services Division. It received its present name in 1992 when the Electronic Services Division was consolidated with the Telecommunications Division.

The Division maintains telephone, radio and other communication equipment for the Department and allied local, State and federal agencies. The Division also manages the Maryland Interagency Law Enforcement System and the State component of the National Crime Information Center and the National Law Enforcement Telecommunications Systems. The Maryland Interagency Law Enforcement System delivers data to a national information network for law enforcement and criminal justice personnel throughout the country. The National Law Enforcement Telecommunications Systems is a national switching system that for the purpose of law enforcement gives states access to other states' data on motor vehicles. Canada also participates.

Under the Division are three units: Headquarters Central Communications; Maryland Interagency Law Enforcement System/ National Crime Information Center/ National Law Enforcement Telecommunications Systems; and Telephone Services.

### FACILITIES MANAGEMENT DIVISION

John W. Howard, *Commander*  
(410) 653-4428

In 1992, the Capital Improvements Division was renamed the Facilities Management Division. The Division submits requests for capital fund projects as