

by sale or otherwise, to the use of the penitentiary; and they may prosecute, in the name of the State, any suit that may be necessary for the recovery, or forfeiture thereof.

Id s 28  
1837, c 320, s 25  
Rules and regulations

**28.** The following rules and regulations shall be observed at the said penitentiary, and the same may be altered or modified, and new ones adopted, as hereinafter provided.

#### CLERK.

Art 73, s 29  
1837, c 320, s 25  
Clerk to keep books and accounts

**29.** It shall be the duty of the clerk to keep the books of accounts, and of all the transactions of the institution, and record the minutes of the proceedings of the board of directors.

Id s 30  
1837, c 320, s 25  
To present accounts to board

**30.** He shall present, at the monthly meeting of the board, a summary account of all the transactions of the institution, showing the amount of active capital, cash, and bills receivable and payable, the checks drawn and for what purpose, all moneys paid and on what account, which shall be examined and countersigned by the warden.

Id s 31  
1837, c 320, s 25.  
To attend at prison daily.

**31.** He shall attend daily at the prison during the usual business hours, unless excused by the warden or monthly committee, or board of directors.

Id s 32  
1837, c 320, s 25  
Not to interfere with police

**32.** He shall not interfere with the police of the prison, or the prisoners

Id s 33  
1837, c 320, s 25  
To oversee accounts of departments.

**33.** He shall see that the accounts of the different departments are properly kept, and at the monthly meetings present them to the board.

Id s 34  
1837, c 320, s 25.  
To record admissions, pardons, etc.

**34.** He shall keep a record of admissions, pardons, discharges, and descriptions of convicts, as directed by the warden.

Id s 35  
1837, c 320, s 25.  
What books to keep.

**35.** He shall keep such books, and in such manner as the directors or warden may require, and do any writing that may be necessary to the discharge of their duties.

#### CONVICTS.

Art 73, s 36  
1837, c 320, s 25.  
Convicts to be cleansed on admission, etc

**36.** Convicts shall be cleansed on their admission, and furnished with suitable and comfortable clothing, of such pattern and description, and to be changed as often as the directors may designate.

Id s 37  
1837, c 320, s 25  
To be kept at hard labor  
23 Md 410

**37.** They shall be put to hard labor every day in the year, except Sunday and Christmas day, and when Christmas day falls on Sunday, then the next Monday is excepted, and their time so employed as will be most advantageous.

Id s 38  
1837, c 320, s 25  
To be punished for offences against order.

**38.** In no cases shall offences against order and discipline be overlooked, but shall be promptly punished.

Id s 39  
1837, c 320, s 25  
To be allowed to communicate in writing to board

**39.** They shall be allowed the means of communicating, in writing, to the board, who shall inquire into their complaints, and give proper attention to the subject-matter of their addresses.

Id s 40.  
1837, c 320, s 25.  
Good conduct to be encouraged by reports to board.

**40.** Good conduct and industry shall be encouraged by favorable reports to the board; but in no case shall any hope of pardon or favor be held out to them.