

Unfolding and boxing of unbound materials.

Much of the time and effort of the Archivist and the staff were devoted to unfolding and boxing, and a great deal was accomplished as the annual lists below will indicate. A serious handicap in this work was the lack of background in Maryland institutional history and procedures which was not overcome until nearly the end of this period. It was only much later, when the staff had become experienced enough to direct this type of work and a very large temporary staff of WPA and NYA workers became available, that this tremendous job was completed.

Fiscal Year 1935-1936.

	boxes	items
Unfolded, placed in folders and boxes but not always labelled:		
Court of Appeals Judgments, Ejectments, Opinions, Engrossed Bills	807	31,000

Fiscal Year 1936-1937.

Unfolded, placed in folders and boxes but not always labelled:		
Judgments, Ejectments, Opinions, Decrees, Engrossed Bills, Judicials, Court of Appeals Reports, Revolutionary Papers, Testamentary Proceedings, Miscellaneous Papers	860	40,780

Fiscal Year 1937-1938.

Unfolded, placed in folders and boxed but not always labelled:		
Court of Appeals Judgments, Ejectments, Opinions, Decrees, Judicials, Briefs, Applications for Admission to the Bar, Engrossed Bills, Marriage Records, Testamentary Papers, Wills, Adjutant General's Papers, Revolutionary Papers, Ship Manifests, Warrants, Chancery Papers	863	(no figures)

Fiscal Year 1938-1939.

No records were kept during this year or subsequent years. During this year and later a large number of WPA and NYA workers did this type of work, cleaning up the backlog in short order.

REPAIR AND PRESERVATION

The first Archivist recognized the pressing need for the establishment of a modern repair department in order to care for the large