

(d) Act as secretary and executive officer of the Commission.

(e) In accordance with the provisions of this article and the rules of the Commission, to license as agents to sell lottery tickets persons who will best serve the public convenience and promote the sale of tickets or shares. The director shall require a bond from every licensed agent, in such amount as provided in the rules of the Commission. Every licensed agent shall prominently display his license, or a copy thereof, as provided in the rules of the Commission.

(f) Shall confer regularly as necessary or desirable and not less than once every month with the Commission on the operation and administration of the lottery; shall make available for inspection by the Commission upon request, all books, records, files, and other information and documents of the Agency; shall advise the Commission and recommend such matters as he deems necessary and advisable to improve the operation and administration of the lottery.

(g) Recommend to the Commission that it suspend or revoke any license issued pursuant to this article or the rules adopted hereunder.

(h) Subject to the approval of the Commission ~~and the Board of Public Works~~ and to any applicable laws relating to public contracts, to enter into contracts for the operation of the lottery, or any part thereof, and into contracts for the promotion of the lottery. All contracts shall be awarded to the lowest responsible bidder, and shall be let for such period of years, not exceeding three, as the Commission may determine. No contract awarded or entered into by the director may be assigned by the holder thereof except by specific approval of the commission ~~and the Board of Public Works~~.

(i) To certify monthly to the State Comptroller and the Commission a full and complete statement of lottery revenues, prize disbursements and other expenses for the preceding month.

9. No action of the Commission shall be binding unless taken at a meeting at which at least three of the five members are present and shall vote in favor thereof. The minutes of every meeting of the Commission, including any rules adopted by the Commission or any amendments, revisions, supplements or repeal thereof, shall be forthwith transmitted, by and under the certification of the secretary, to the Governor.

10. (a) No license as an agent to sell lottery tickets or shares shall be issued to any person to engage in business ~~exclusively~~ PRIMARILY as a lottery sales agent. Before issuing such license the director shall consider such factors as (1) the financial responsibility and security of the person and his business or activity, (2) the accessibility of his place of business or activity to the public, (3) the sufficiency of existing licenses to serve the public convenience, and (4) the volume of expected sales.

(b) For the purposes of this section, the term "person" shall be construed to mean and include an individual, association, corporation, club, trust, estate, society, company, joint stock company, receiver, trustee, assignee, referee, or any other person acting in a fiduciary or representative capacity, whether appointed by a court or otherwise, and any combination of individuals. "Person" shall also be construed to mean and include all departments, commissions, agencies and instrumentalities of the State, including counties and municipalities and agencies and instrumentalities thereof.