

4.

(a) In all cases in which a person has the right to inspect any public records such person shall have the right to be furnished copies, printouts, or photographs for a reasonable fee to be set by the official custodian. Where fees for certified copies or other copies, printouts, or photographs of such record are specifically prescribed by law, such specific fees shall apply.

(b) If the custodian does not have the facilities for making copies, printouts, or photographs of records which the applicant has the right to inspect, then the applicant shall be granted access to the records for the purpose of making copies, printouts, or photographs. The copies, printouts, or photographs shall be made while the records are in the possession, custody, and control of the custodian thereof and shall be subject to the supervision of such custodian. When practical, they shall be made in the place where the records are kept, but if it is impractical to do so, the custodian may allow arrangements to be made for this purpose. If other facilities are necessary the cost of providing them shall be paid by the person desiring a copy, printout, or photograph of the records. The official custodian may establish a reasonable schedule of times for making copies, printouts, or photographs and may charge a reasonable fee for the services rendered by him or his deputy in supervising the copying, printingout, or photographing as he may charge for furnishing copies under this section.

(C) EXCEPT AS PROVIDED IN SUBSECTION (D) OF THIS SECTION, THE OFFICIAL CUSTODIAN MAY CHARGE REASONABLE FEES FOR THE SEARCH AND PREPARATION OF RECORDS FOR INSPECTION AND COPYING.

(D) THE OFFICIAL CUSTODIAN MAY NOT CHARGE ANY SEARCH OR PREPARATION FEE FOR THE FIRST 2 HOURS OF OFFICIAL OR EMPLOYEE TIME THAT IS NEEDED TO RESPOND TO A REQUEST FOR INFORMATION.

(E) THE OFFICIAL CUSTODIAN MAY WAIVE ANY COST OR FEE CHARGED UNDER THIS SUBTITLE IF A WAIVER IS REQUESTED AND THE OFFICIAL CUSTODIAN DETERMINES THAT A WAIVER WOULD BE IN THE PUBLIC INTEREST. THE OFFICIAL CUSTODIAN SHALL CONSIDER, AMONG OTHER RELEVANT FACTORS, THE ABILITY OF THE REQUESTER TO PAY THE COST OR FEE.

5.

(a) Except in cases of temporary denials under Section 3(e) of this subtitle any applicant denied the right to inspect public records where the official custodian of the records is an agency subject to the provisions of Subtitle