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OFFICE OF
State Superintendent of Public Instruction,

BALTIMORE, December 1, 1864.

To _____
 of _____ County.

The first duty which devolves upon the *State Superintendent of Public Instruction*, is the preparation of a Bill for a Uniform System of Public Schools.

This Bill must be reported to the General Assembly within thirty days after the commencement of its first session under New Constitution.

In order to perform aright this important work and, as far as practicable, adapt the system to the actual need of the State; much statistical information must be collected in the shortest possible period. I, therefore, propose to visit the several County Towns, for conference with the School Authorities under existing organizations. Much valuable knowledge will thus be acquired, and the Superintendent will have the privilege of hearing the views of many friends of Public Education who have devoted their time and talents to the cause, and, from long experience, understand what must be done to increase the efficiency and consequently the popularity of the New System.

That these statistics may be provided, this Circular is issued with such queries as will enable the County School Authorities to understand the nature of the information sought.

At your earliest opportunity, please prepare the answers in triplicate, and forward to my office one copy, the second to be handed to me when I visit your Board, and the third to be retained for your own future reference.

If any reports have been issued during the present or previous years, forward to me copies of them and of all other documents relating to Public Education under your direction.

Prompt attention and accurate response to these interrogatories will greatly oblige me and advance materially the work, to accomplish which the brief period of sixty days has been allotted.

Do me the kindness to name in your reply, or previous thereto, the days of your stated meetings and also whether your Board could be convened for conference with me at such