

from applying for Leases by an Apprehension that they cannot be easily obtained. Lib. No. 86

And whereas it will be a great Ease and Advantage to me to have my Accounts Settled and Closed every year, and I am Satisfied it will be likewise for your Ease, and as I am afraid that was either of us to Die, a great deal of trouble and confusion would ensue by reason of Accounts between us, and between my several Officers and you, being left open more than one year; in order therefore to prevent such Inconveniences as far as possible, which I doubt not but you are equally solicitous to prevent, I have thought fit to approve of and do hereby order that the method, or Plan, contained in the following Instructions be by you hereafter pursued, and as it will be necessary that my Lieutenant General, the Commissary General, Deputy Secretary, Judges of my Land Office, and my Attorney General, meet together with you on certain Days in order to carry the said Plan effectually into Execution, I have transmitted to my said Lieutenant General a Copy of these Instructions, desiring him to communicate my Intention to the other Gentlemen above mentioned, and to desire them to meet occasionally with you and him for the purpose hereafter mentioned. p. 4

You are as soon as possible after the 29<sup>th</sup> of September in every year to compel the several Naval Officers, Farmers of my Quit Rents, Sheriffs, Stewards of my Manors and Reserved Lands, Receivers of my Alienation Fines, and all other Branches of my Revenue, to settle with you, to pay the Balances from them respectively due, and to close their annual Accounts; and as soon as possible after they have so done, You are to State and Close your Account with me for the year for which you have settled with them respectively, in such Account giving me Credit for the several Sums received by you as Agent for Land warrants sold from the Farmers on Account of my Quit Rents, from the Receivers of my Alienation Fines, from the Sheriffs for Fines and Forfeitures, from the Stewards of my Manors and Reserv'd Lands, and from the Receivers of any other Branches of my Revenue, particularizing the Sum receiv'd from each Person; and in your said Account debiting me with your own Salary as well as with the Salaries of my Rent Roll Keepers, and any other of my Officers to whom Salaries are payable, also with such other Sums of Money as you may disburse in consequence of Instructions sent by me to my Lieutenant Governor or yourself, with such Sums as you shall before the Closing of such Account have remitted to me in Bills of Exchange, or Cash, on Account of that year's Revenue. p. 5