

State Government, 1922.

EXECUTIVE DEPARTMENT—Annapolis Baltimore Office 603 Union Trust Building.

Governor:

Albert C. Ritchie.....Baltimore City

Secretary of State:

Philip B. Perlman.....Baltimore

Executive Secretary:

William Oscar Anderson, Jr.....Baltimore

Chief Clerk:

Carl HardyAnnapolis

Stenographers:

Miss Virginia Ellinger.....Baltimore

Mrs. Bettie Smith.....Baltimore

Clerks:

Murray G. Hopper.....Annapolis

Raymond M. Lauer.....Baltimore

Charles B. Woolley.....Annapolis

The Governor is elected by the people for a term of four years from the second Wednesday in January next ensuing his election (Constitution, Art. 2, Sec. 2); the Secretary of State is appointed by the Governor, with the consent of the Senate, to hold office during the term of the Governor; all other officers are appointed by the Governor to hold office during his pleasure.

The Secretary of State, in addition to his statutory duties, is the General Secretary to the Governor. The statutory duties of the Secretary are briefly as follows. His attestation of the Governor's signature to all public documents, commissions, pardons, warrants, proclamations and the many other papers and certificates is required; he is the custodian of the records of the Executive Department; Certificates of Nomination of certain political candidates are required to be filed in his office and their names certified by him to the Election Supervisors for placement upon the ballot; he is a member of the Board of State Canvassers and prepares that Board's minutes and certifications in addition to keeping the records of their meetings and of the election returns; employees of legislative counsels and agents are required to certify to him, under oath, whatever expenses have been incurred by them in connection with their activities for or against legislation before the General Assembly; he is the custodian of the Great Seal of the State; railroad leases are filed in his office and he exercises general supervision over the detail work of the entire Executive Department which consists of the office of the Governor and Secretary of State.