

PREFACE

The *Maryland Manual* is a guidebook to Maryland government. It shows the form in which we fashion our government from our laws and constitution. The *Manual* also describes the public purposes government is designed to serve. But form and purposes are not static. They change when voters cast their ballots at the polls. They change when the General Assembly convenes to enact legislation. They change when the Governor signs legislation into law. Indeed, they change each time government addresses issues that shape public policy. As you read these words, Maryland government is changing as any responsive and effective democratic government continually must transform to best serve its citizens.

As you turn these pages, the General Assembly is considering a proposal to create a new Department of Juvenile Services. Functions of the former Department of State Planning are being reassigned to the Department of Budget and Fiscal Planning and to the Office of the Governor.

This edition reflects changes made within the past year as well. A new University of Maryland System now encompasses eleven campuses. The Maryland Higher Education Commission replaces the former State Board for Higher Education to govern State colleges and universities.

Within State agency descriptions, this edition introduces budgetary information for Fiscal Year 1989 (July 1, 1988—June 30, 1989). We are indebted to the Department of Budget and Fiscal Planning for their FY1988 budget review that provided the base from which to develop current data. This edition also lists annual and other mandated reports of State agencies and outlines agency organizational structure. The General Assembly section, thanks to the work of Ann J. Buckley, more clearly delineates legislative process and responsibility. Also newly added is a description of the Federal Public Defender in Maryland.

As the content of the *Manual* has changed, so has its form. Composition style, for the first time, was devised and laid out in-house at the State Archives.

While many people in Maryland government helped with this edition, special thanks are due Daryl C. Plevy, Special Assistant to the Governor, and Robert A. Pascal, the Governor's Appointments Secretary, as well as Patricia E. Joyce and Penny MacAdams of his staff for their continuing aid. John R. Stierhoff from the Office of the President of the Senate, and the staff of the Office of the Speaker of the House of Delegates were most helpful. F. Carvel Payne, Director of the Department of Legislative Reference, and Lynda C. Davis and George Ann Waller of his staff rendered valuable assistance. From the Department of Agriculture, Douglas H. Wilson, Director of Administrative Services, and M. Bruce West and Carroll D. Homann of the Agricultural Statistical Service were continually helpful. Irene Tashlick of the Research Division, Department of Economic and Employment Development, unearthed all manner of data upon request. Tricia L. Slawinski of the Department of Health and Mental Hygiene and Sharon L. Nathanson of the Department of Human Resources alerted us to changes in their agencies. James W. Dunmyer, Assistant Secretary for Administration, Department of Natural Resources, explained structure. James H. Norris, Jr., State Court Administrator, and his staff and Ernest L. Bailey, Jr., Assistant State Court Administrator for Personnel, advised on the judiciary and secured Circuit Court judicial biographies. Betty L. Thompson, Administrative Assistant, at the District Court kindly forwarded biographies of newly appointed judges.

At the Archives, special thanks are due Teresa M. Fountain, Director of Photographic Services, and James S. Hefelfinger, Photographer, who graciously produced photographic materials, and Lynne Browne, Jennifer Guy, Louise Sutton Porter, and Betsy Steele who offered valuable aid. The new photograph of the Chief Judge and members of the Court of Special Appeals is the work of Don Kneesi, Annapolis photographer.

This *Manual* provides more information on State government than any previous edition. It was produced by fewer people and at less cost as well. In large part, this is due to the guidance of Edward C. Papenfuse, State Archivist. The daily burden of production, however, was shared with four colleagues at the Archives. I am deeply grateful to them. Their ingenuity, resourcefulness, and dedication formed the substance of this book. Associate Editor Ann J. Buckley, Editorial Associate Katharine Rodier, Word Processing Specialist Ray F. Lynch, and Composition Specialist David M. Williams, this edition is dedicated to you.