

ADMINISTRATIVE OFFICE OF THE COURTS

George B. Riggin, Jr., *State Court Administrator*
 Robert W. McKeever, *Deputy State Court Administrator*
 Frank Broccolina, *Deputy State Court Administrator*

Courts of Appeal Building
 361 Rowe Blvd.
 Annapolis, MD 21401 974-2141

BUDGET (CODE 22.01.00.06)

FY1991 appropriation*\$11,517,734
 FY1991 authorized positions 132

*Includes Administrative Office of the Courts, court related agencies, and judicial data processing.

MANDATED REPORTS

Annual Report published.
Annual Report to Chief Judge of Court of Appeals & General Assembly on Court-Appointed Special Advocate Program.

ORGANIZATIONAL STRUCTURE

STATE COURT ADMINISTRATOR

George B. Riggin, Jr., (appointed by Chief Judge, Court of Appeals) 974-2141

LEGAL OFFICER

Judith C. Levinson 974-2141

DEPUTY STATE COURT ADMINISTRATORS

Robert W. McKeever 974-2141
 Frank Broccolina 974-2141

RESEARCH

Vacancy, *Assistant State Court Administrator* 974-2141

SPECIAL PROJECTS

Michael V. O'Malley, *Assistant State Court Administrator* 974-2141

FISCAL MANAGEMENT

J. Allen Hines, *Assistant State Court Administrator* 974-2141

INFORMATION SYSTEMS (22.01.00.09)

James R. Demme, *Assistant State Court Administrator* 974-2737

PERSONNEL SERVICES

Vacancy, *Assistant State Court Administrator* 974-2353

EDUCATION SERVICES

Ellen Marshall, *Assistant State Court Administrator* 974-2353

TECHNICAL & INFORMATION SERVICES

Deborah A. Unitas, *Assistant State Court Administrator* 974-2353

sional administrative staff to assist the Chief Judge in carrying out administrative duties. In that year, the General Assembly created the Administrative Office of the Courts.

The Administrative Office is headed by the State Court Administrator appointed by and serving at the pleasure of the Chief Judge of the Court of Appeals. The State Court Administrator and the Administrative Office provide the Chief Judge with advice, information, facilities, and staff to facilitate administration and implement court administrative policies established by the Chief Judge, the Court of Appeals, and the General Assembly.

The Administrative Office engages in planning and research; provides staff support for the education and training of judges and nonjudicial personnel; and prepares and administers the Judiciary budget. The Office serves as liaison with the legislative and executive branches; provides staff support for the Maryland Judicial Conference and the Conference of Circuit Judges; operates information systems; and gathers and analyzes statistics and other management information. The Office also assists the Chief Judge in the assignment of judges to cope with temporary backlogs or to address shortages of judicial personnel (Code Courts and Judicial Proceedings Article, sec. 13-101).

The staffs of the circuit administrators in the First, Second and Fourth Judicial Circuits are also attached to the Administrative Office.

THE STATE REPORTER

Alexander L. Cummings, *State Reporter*

Courts of Appeal Building
 361 Rowe Blvd.
 Annapolis, MD 21401 974-3539

Appointed by the Court of Appeals, the State Reporter is responsible for the publication of the *Maryland Reports* and the *Maryland Appellate Reports*. *Maryland Reports* contains the official opinions of the Court of Appeals (Const., Art. IV, secs. 14-18A). *Maryland Appellate Reports* contains the official opinions of the Court of Special Appeals (Code Courts and Judicial Proceedings Article, secs. 13-201 through 13-204).

JUDICIAL NOMINATING COMMISSIONS

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In 1970, the Governor by executive order established a statewide judicial nominating commission

In 1944, administrative direction for the courts became the responsibility of the Chief Judge of the Court of Appeals as "the administrative head of the judicial system of the State" (Const., present Art. IV, sec. 18(b)). Not until 1955, however, did the General Assembly take steps to provide profes-